

**November 24, 2020**

**Salem Township Trustees - At the Salem Township Conference Room**

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The Salem Township Board of Trustees met on November 24, 2020 in regular session at the Salem Township Fire Station Conference Room for the purpose of transacting the business of the Township. Trustee Susan Ramsey called the meeting to order at 7:00pm with Trustee Ralph Blanton and Trustee Heath Kilburn present. Mrs. Ramsey led all those present in the pledge to the flag.

**Others present:** Greg Gatman and Bob Stewart.

**Cemetery updates:** None

**Meeting Minutes:** The trustees read the minutes from the November 24, 2020 meeting. Mr. Blanton made a motion to approve the minutes. Mr. Kilburn seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

**Fire Department: Chief Harrison presented:**

- Requested to add cadets Logan Conger and Steven Fisher. Mr. Kilburn made a motion to add cadets Logan Conger and Steven Fisher. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

- Requested to add Volunteers Alex McKay and Richard Cox Jr. Mr. Blanton made a motion to add Volunteers Alex McKay and Richard Cox Jr. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

- Requested to remove volunteer Jody Hayslip. Mr. Kilburn made a motion to remove volunteer Jody Hayslip. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

- Reported the parking lot cracks are filled. Took them 3 days to get it done.

- Requested to purchase one new Lucas CPR Devise. Mr. Kilburn made a motion to approve the purchase of one new CPR Lucas Devise. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

- Mrs. Ramsey asked if he has talked to Elizabeth from WC Zoning about adding a link to our website. He has not. Mrs. Ramsey will follow up with her again.

**Zoning:** Mr. Yetter presented:

- Update on several violation letters that have been send out.
- Received a zoning permit application for a site plan review for address 6099 US St Rt 22/3 E. They want to put in a used car lot in the old Donut Shop in Roachester.
- Received inquiries about possible Sober Living Facility at 5346 and 5254 St. Rt. 123.
- December 9<sup>th</sup> Public Hearing Zoning change case from B2 to R1.
- Variance Case 7682 Woodward-Claypool Rd. Wanting to add on a front porch/deck
- Requested pay increase to zoning inspector for zoning fees from 15% to 25%. Mr. Kilburn made a motion to approve zoning inspector pay increase on zoning fees from 15% to 25% - effective 11/25/2020. Mr. Blanton second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

- Requested zoning inspector monthly salary increase from \$400 per month to \$500 per month effective 12/01/2020. Mr. Blanton made a motion to increase the zoning inspector salary from \$400 to \$500 effective 12/1/2020. Mr. Kilburn second the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey - yea                      Mr. Kilburn – Yea

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**Trustee Ralph Blanton reported:**

- Received letter from WC Engineers office requesting list of 2021 Projects. Mr. Blanton made suggestions: Shawhan, Twin Lakes, Grey Fox and Bennett Rd. will need full depth restoration
- Road crew received new blower.
- New hot water heater in the Cemetery maintenance building was installed.

**Trustee Heath Kilburn reported:**

- Ask Mr. Blanton to work with the road crew to finish putting up the road signs by December 20 for the Grant.

**Trustee Susan Ramsey reported:**

- Reported that street light has been fixed on Brook Dr.
- Asked Mr. Kilburn if it looked like we would be able to re-surface Shadow Lane this year. He talked to the company and they have closed for the winter. We will have to look at doing it in the spring.
- The Zoning meeting was cancelled on November 19. They were able to do a Zoom call on November 20. They are ready to bring it to the Trustees and the public, revising of article 1 & 2. They plan to attend the December 8<sup>th</sup> meeting at 7pm to go over what has been discussed so far.
- Looked into the idea of Niches area at the cemetery. She received a plan layout from Laser Imaging. Mr. Blanton also talked to Maggards and they showed him the same kind of layout. Mr. Kilburn likes the idea and plans to visit one Bellbrook to see the layout. There are more and more cremations and it would help with demand and we could sell them. He will look more into it and report back. Everyone agreed they would like to more about it.

**Fiscal Business: Mrs. VonHolle, Fiscal Officer:**

- Presented the trustees with bills that are ready for payment. Mr. Kilburn made a motion to approve to pay the bills as presented. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea

**Adjournment:** With no further business to come before the board, Mr. Kilburn made a motion to adjourn the meeting at 7:38pm. Mr. Blanton seconded the motion.

Vote: Mr. Blanton – yea                      Mrs. Ramsey – yea                      Mr. Kilburn – yea